

# Yoga Phamily – Disclosure Policy

## Purpose

Yoga Phamily is committed to providing high-quality, ethical, and evidence-informed professional development (PD) activities for occupational therapy practitioners and related professionals. This Disclosure Policy ensures transparency and protects learners from real or perceived bias.

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## Disclosure Requirement

All instructors, planners, contributors, and content developers involved in Yoga Phamily professional development activities are required to disclose **any financial or non-financial interests** that could influence, or appear to influence, the content of a PD activity.

Disclosures must be completed **prior to the launch of a PD activity** and updated if circumstances change.

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## Financial Interests

Financial interests that must be disclosed include, but are not limited to:

- Employment or consulting relationships (paid or unpaid)
  - Receipt of honoraria, stipends, or other compensation
  - Ownership of products, services, or intellectual property discussed
  - Financial support for research, travel, lodging, or educational materials
  - Stock ownership or other significant financial interests related to course content
  - Participation in commercial speakers bureaus
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## Non-Financial Interests

Non-financial interests that must be disclosed include, but are not limited to:

- Personal or professional relationships that may present a conflict of interest
  - Advocacy positions or affiliations that could be perceived as bias
  - Academic, professional, or organizational roles related to course content
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## Disclosure to Learners

Disclosure information is made available to learners **in advance of participation** through one or more of the following methods:

- Course promotional materials and landing pages
- Written disclosure statements included in the course syllabus
- The course “Welcome” or “Start Here” module within the learning platform
- A required learner acknowledgment prior to accessing course content

If no relevant financial or non-financial interests exist, a “**No Relevant Disclosures**” statement is provided.

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## Educational Integrity

Yoga Phamily ensures that all PD activities:

- Primarily focus on **evidence-informed and occupation-centered practice**
- Are designed to enhance professional competence
- Do **not** promote specific products, devices, instruments, or commercial services

Any materials or tools referenced during a PD activity are presented **for educational purposes only** and are not required for course completion.

Yoga Phamily does not permit commercial advertising or exhibits within PD activities.

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## Oversight and Compliance

The Continuing Education (CE) Administrator is responsible for:

- Collecting and documenting all disclosure statements
- Ensuring disclosure information is communicated to learners prior to participation
- Maintaining disclosure records as part of the permanent course documentation

The Occupational Therapy (OT) Consultant reviews course content to ensure relevance to OT practice and confirms that learning objectives are free from commercial bias.

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## Policy Review

This Disclosure Policy is reviewed periodically and updated as needed to ensure ongoing compliance with AOTA Approved Provider Program Criteria and Guidelines and applicable professional standards.